

Dear Sir,

This is with reference to your Grid Connected Rooftop System proposals, ministry has instructed to upload beneficiary details in SPIN software. Accordingly we have sent format of SPIN information through email to empanelled Channel Partners & registered Open Category entities. Therefore you are requested to bring necessary SPIN information in **soft copy i.e. send it on email - spinpcr@mahaurja.com and hard copy** at the time of submission of required document (as per Annexure 7) of Joint Inspection Report of commissioned projects (Which in-principle sanction given by MEDA) and original proposal for submission to MEDA, Pune. Please note that without submission of SPIN information to MNRE, it is not possible to process your subsidy claims.

Thanking You,

-s/d-  
General Manager (Cord)  
MEDA, Pune.

**Email - spinpcr@mahaurja.com**

**Send following files on above email as a attachments -**

- 1) Joint Inspection report PDF - maximum size 1 mb
- 2) Photo of installed plant - in format jpg, jpeg, png with maximum size 2 mb
- 3) Photo of beneficiary - in format jpg, jpeg, png with maximum size 200 kb
- 4) Id proof - only pdf maximum size 200 kb
- 5) Module capacity / Power (Wp) \* Nos = 250 \* 4 - in pdf of excel with maximum 1 mb size
- 6) Upload soft copy of PCR format - PCR Excel format file

**All above mentioned files attachment in email is must. Without these files, it is not possible to process your subsidy claims and upload it to SPIN PCR portal. Come to MEDA office alongwith above mentioned documents hard copy to upload it on PCR portal.**

The hard copy format of PCR is as follows ....

**PV Module**

1. Capacity/Power(Wp)* :	250	Nos. of Modules* :	6	Technology*:	Polycrystalline
2. Capacity/Power(Wp)	0	Nos. of Modules :	0	Technology :	Select Category
3. Capacity/Power(Wp)	0	Nos. of Modules :	0	Technology :	Select Category

**Cumulative Capacity of PV Modules(KWp):** 2.00

[\(Upload excel sheet / Pdf of module make and serial nos. in Upload Documents\)](#)

**Inverters**

1. Capacity/Power(W)* :	2000	Nos.* :	1	Type of inverter :	STRING Inverter	Make :	Solar Power
2. Capacity/Power(W) :	1	Nos. :	1	Type of inverter :	Select Category	Make :	Select Category
3. Capacity/Power(W) :	1	Nos. :	1	Type of inverter :	Select Category	Make :	Select Category

**Capacity/Power of PCU/inverters (KW) :** 2.000

**Grid connectivity level**

Grid connectivity level phase* :	Single Phase	Grid connectivity level Voltage* :	230V
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**Installed Project Latitude - Longitude Info**

Map : [Click your installation address on map to get Latitude and Longitude](#)  
[Hide Map](#)



**Incuse Map is not visible. Troubleshoot Method : Refresh Browser twice or Delete Browser History.**

Latitude\* : 18.423471593539 (Format : Decimal degrees (DD) Example 41.40338)  
 Longitude\* : 76.574556617997 (Format : Decimal degrees (DD) Example 2.17403)

[Save & Upload Documents](#)

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**Documents**

1. Joint Inspection Report\* :

(File Format accepts only : pdf And Maximum Size : 1Mb)

 No file selected. [Uploaded](#)

2. Photo of Installed Plant\* :

(File Format accepts only : JPG,JPEG,PNG And Maximum Size : 2Mb)

 No file selected. [Uploaded](#)

3. Photo of the beneficiary \* :

(File Format accepts only : JPG,JPEG,PNG And Maximum Size : 200Kb)

 No file selected. [Uploaded](#)**Aadhaar Card**

4. Id Proof\* :

(File Format accepts only : pdf And Maximum Size : 200Kb)

 No file selected. [Uploaded](#)**Capacity/Power of each PV Module(Wp)**

(Upload Pdf/excelsheet of module make and serial nos.)

1. Module Capacity/Power(Wp) \* Nos. = 250 \* 4

(File Format accepts : Pdf or Excel And Maximum Size : 1Mb)

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